**Directions for Quiz/Test Corrections**

1. Corrections must be completed on a **SEPARATE** sheet of paper. This paper must have your first/last name, the date, and the block # written at the top. Corrections are not to be made on the original quiz or test!
2. Number each question you are correcting exactly how it is numbered on the test.
3. Rewrite the question for each problem you got wrong.
4. You must explain your mistake in a sentence or two. Indicate your new answer. If it is a multiple choice question, please indicate both a letter choice AND written answer. If it is a short answer you might need to alter the chart some to allow more room for the answer.
5. \*\*I will not accept corrections that just list the correct answers.
6. **Staple** your corrections to the **FRONT** of the original test. Corrections should be the first page I see when you resubmit your work.
7. You will earn back half credit for each problem you fix correctly. (Example: If the problem was originally worth 2 points, you will earn 1 point back towards your grade for fixing it correctly.) Your new grade can only go up to a 79 though in the grade book.
8. You will have **one week** to complete your corrections after your test has been passed back. (Example: If your quiz/test is passed back on a Monday, corrections are due the following Monday.)

**\*Create a chart that looks like this on a separate sheet of paper when you complete test corrections.\***

**Example of Test Corrections:**

|  |  |  |  |
| --- | --- | --- | --- |
| Question # | Re-write Question | New Answer written out | Sentence Explaining your mistake |
| 2. | What imaginary line divides the world into the Northern and Southern Hemispheres? | The line that divides the world into the Northern and Southern Hemisphere is the Equator.  | I got the map vocabulary words- Prime Meridian and Equator confused. The Equator is the 0 degree latitude line that divides the world into the Northern and Southern Hemispheres.  |